CompuTime101 Software Upgrades

Thank you for purchasing a time clock package with CompuTime101 software. Additional accessories and software options are available to enhance your time and attendance package. Please review the following:

CompuTime101 Professional w/ Enhanced Shift Rules

Define up to 999 different shifts. Each employee can have a different shift and shifts can be assigned by day (such as shift 1 Monday-Thursday, shift 3 on Friday). Shift rules include the following features:

Revision Zones (3 in and 3 out zones) - Control unauthorized overtime by not calculating time before and after defined shift times. A supervisor can override a revision zone at any time on a case by case basis.

Punch Rounding - Round punches to a quarter hour with flexible break points. You can be as strict or lenient as you want and round in punches different than out punches. In addition, you can specify 2 exempt zones during which time punches are not rounded.

Automatic Lunch Deduction (2 levels) - Automatically deduct lunch based on continuous hours worked with the ability to set a larger deduction for longer shifts.

Paid and Unpaid Break - Qualify breaks based on duration to be paid or unpaid. You can also enforce a minimum deduction for employees that punch out for less time than required.

Overtime Override - Set custom overtime levels for employees that are subject to different levels than the rest of the company. This feature also allows you to apply overtime rates to an entire day, such as all Sunday hours are overtime.

Enhanced Early/Late Tracking - Each shift can have times defined to determine if an employee arrived early, arrived late, left early, or left late. In addition, the enhanced report will flag all early/late punches and provide a count of occurrences for each item.

Daily Hour Budgets - Track expected versus actual hours for each shift to help identify wasted labor hours.

Multi-User License

Install the CompuTime101 software on multiple computers and share the data. Setup multiple user names and passwords to track which user made punch corrections. Assign user rights to restrict access to features such as wages or punch editing.

Code Collection

Collect a user entered code at the terminal. You define the codes, ranging from 1-9 digits (8 digits max with the HandPunch clock). Codes can be used to track departments, jobs, etc... Detail and summary reports are available and can be filtered by code number.

Extended Software Support

A software support plan ensures access to a support specialist for a period of 1 year, free software updates, and priority status for support issues or questions.

XLS Accessories

Proximity Badge Cards (XLS 21 Terminal)

Allow employees to punch using a badge card as well as a pin number. Proximity badges are extremely durable and do not wear out. All XLS 21 pin entry terminals are capable of reading badge cards. Wall mount badge holders available.

USB Flash Memory Key (XLS 21 & XLS bio Terminals)

A USB thumb drive flash memory key allows you to easily transfer punch data from the clock to the computer even when a cable connection is not available. You simply plug the drive into the clock and tell it to transfer its data, then take the drive to your computer, plug it in, and use the import utility built into the CompuTime101 software to process the punches.